

## **Guideline for the Match Day**

## Pre-match

Home Team to contact away team no later than 14 days before kick off

Away Team to reply no later than 7 days before kick off

Copy Head of Competitions in the email while to arrange the match (Head of Competitions will **NOT** reply any emails relate to arrange a match unless clubs ask to)

Once agreed, HOME team to fill MATCH DAY form to send to Head of Competitions, EDF Media Officer and Cc AWAY team in an email.

Head of Competitions to make a final approval for the match to go ahead.

# Match Day & Post Match

Clubs to arrives the pitch at the good time.

If team is run late, contact opponent team and Head of Competitions.

Home team is responsibility to make sure there are corner flags, goal nets and provide the approval match balls (Not training balls).

Both teams' kits <u>MUST</u> include the number on the shirts (include goalkeeper). Substitution to wear a bibs.

Both clubs MUST bring their own first aid bag

No hearing aids/cochlear implants on the pitch during the match, if found the player wear it, then the match will be award 3 point to other opponent.

## The referee decision is the final. Respect to the referee's decision.

EDF officials may visit to the match, that do not mean EDF officials make any final decision or deal with any issue during match. (If necessary - EDF Officials to report to EDF Head of Competitions to deal with the issue/s at the **AFTER** the match)

#### Team sheets

The form must be completed and hand to the referee no later than 30 minutes before kick-off.

Team sheet **MUST** be fill correction.

Home team to text Head of Competitions the result no later 8pm on match day.

Home & Away team and referee to signs the team sheets and send the forms (Include referee report) to Head of Competition no later than 24 hours from a final whistle.

(STRICTLY EMAIL ONLY. Not text or WhatsApp)

If club is not happy with the match. Do not sign the team sheet and the club must email to Head of Competitions by 8pm with explain briefly – and then club have 7 days to explain the full details, make sure include evidence where is possible.

EDF will investigate into that, and the FA will be report if necessary. The FA and EDF decision is the final.